



March 24, 2020

Important License Capacity Information

Dear Nutrition Provider,

In an effort to support as many children, families, and providers as possible, California Licensing is allowing several waivers for adult to child ratios and small license capacity facilities.

Waivers Must be Requested

A request for a waiver should be in writing and include sufficient information to support your request. The request should explain how the health and safety of persons in care will be maintained with the requested waiver. If you would like to request a waiver pursuant to the Proclamation of a State of Emergency, please contact your Local Regional Office or other designated CDSS program contact.

Staff to Child Ratio Waiver

A family child care home may waive adult-to-child ratios as necessary for prevention, containment, and mitigation measures, as long as the health and safety of children is not compromised. The ratio of child to staff in a family child care home shall be no greater than 10:1. This waiver shall not apply to staffing for water activities. Staffing shall remain sufficient to meet the health and safety needs of children in care.

Capacity Waiver

A child care facility, not including a large family child care home, may waive capacity requirements if there is an immediate need for child care in the facility's area due to school closures as a result COVID-19 as long as staffing remains sufficient to meet the health and safety needs of children in care. Capacity for small family child care homes shall not exceed 14 children.

A TrustLine provider may care for the children of more than one family at a time as long as the provider is able to meet the needs of children in care and capacity does not exceed a ratio of child to provider of 10:1.

IMPORTANT: You must submit copy of the licensing waiver to CDA as soon as possible.

As we receive more information we will continue sharing it with you. Please let us know if you have any questions. Thank you.