



Child Development Associates

Our mission is to encourage and support the success and well-being of children, families, and the child care community.

April 14, 2020

COVID-19 Frequently Asked Questions (FAQs) Update #4

Provider Questions

- 1. Has the state approved payment for additional closure days beyond the 30 previously allowed?**

No. At this time, the California Department of Education (CDE) has only authorized Alternative Payment Programs to pay an additional **30 days** after a provider's closure. If CDE's policy changes to allow payment beyond 30 days, CDA will inform providers immediately.

- 2. I am closed and the parent has enrolled with another provider temporarily during this time. Will I also be paid and how long will I be eligible for payment?**

At this time, CDE has authorized Alternative Payment Programs to pay up to 30 days after a provider's closure. If a parent continues to need care and chooses an alternate provider, CDA is still able to pay you for up to 30 days of closure. Please submit your attendance records and notate you have closed due to **COVID-19**. If you are unable to submit your attendance records, please contact your Provider Specialist.

- 3. My center license reflects I provide childcare for children ages 2-5 however we have been told we can provide emergency child care for all ages during this time, is this true?**

Community Care Licensing has provided guidance for providers on temporary waivers in response to California's state of emergency due to COVID-19. This guidance, PIN 20-04, can be found on [Community Care Licensing's website](#). Please contact your Community Care Licensing Analyst for additional information. If you are granted a waiver, CDA will need a copy to make any changes to your capacity or age groups served.

- 4. I will be providing child care for a new age group that was not previously listed on my current rate sheet, what should I do? I have already submitted a one-time rate change for this fiscal year however, this is to help the family during COVID-19.**

Please update your rate sheet to reflect the new age group you will be serving and submit to your Provider Specialist. Due to the new age groups being served due to COVID-19 CDA can accept the updated rate sheet even though you have updated your rate sheet this fiscal year.

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5. I operate a small licensed child care home. I was told I can update my license to 14 during this time, is this correct?

Community Care Licensing has provided guidance for providers on temporary waivers in response to California's state of emergency due to COVID-19. This guidance, PIN 20-04, can be found on [Community Care Licensing's website](#). Please contact your Community Care Licensing Analyst for additional information. If you are granted a waiver, CDA will need a copy to make any changes to your capacity or age groups served.

6. Is it true I can only provide child care for only 10 children at one time, even though my home license says my capacity is 14?

Community Care Licensing has provided guidance for providers on temporary group size and healthy practices in response to COVID-19. This guidance, PIN 20-06, can be found on [Community Care Licensing's website](#). Please contact your Community Care Licensing Analyst for additional information.

7. I am hearing the State is saying we should only provide child care for essential workers. Is this correct? What should I do if the parent is not an essential worker?

CDA is advising all our families that they should remain home under the stay home order unless they are an essential worker, however CDA is not verifying or documenting this information. The Governor's stay home order outlines who are essential workers and that information can be found at [covid19.ca.gov](https://www.cdpr.ca.gov/Programs/OPA/Pages/NR200501.aspx). If you choose to continue to provide child care services you will be reimbursed for those services as normal CDA practice.

8. The parent I provide child care for is an essential worker, do you provide me with an essential worker letter to keep with me at all times? I help commute the children to and from the parent's home.

CDA can not issue any verification letters. However, child care is considered an essential service under the Governor's stay home order. Please visit [covid19.ca.gov](https://www.cdpr.ca.gov/Programs/OPA/Pages/NR200501.aspx) for more information on child care and essential workers.

9. I looked at Care Portal and see you never received attendance records for some of the children I cared for in February. They are already past deadline. Can I submit these attendance records even though I cannot recall the hours of childcare and the parent is not available to sign?

The Department of Education (CDE) has only given Alternative Payment Programs permission to pay child care providers for March 2020 through June 2020 based on a child's certified need and a parent signature is not required if the parent is unavailable. Any outstanding attendance records prior to March 2020 must be complete as per CDA's normal policies regarding attendance records for reimbursement to be made.