



# Alternative Payment Program

Children learning, parents earning, communities growing!

January 25, 2023


## Fiscal Year 2022-23 Program Update #7- Updated Certificate for Child Care Services

CDA has updated the Certificate for Child Care Services by removing the variable child care schedule checkbox under the "Type of Action" section.


Information regarding approved schedule types (set or variable) will continue to be displayed under "Comments."



Example Certificate



**CERTIFICATE FOR CHILD CARE SERVICES**  
**(Addendum To Parent's Notice of Action)**

  
000123456

PARENT NAME is a participant on Child Development Associates, Inc.'s (CDA) Alternative Payment Program. Please review the TYPE OF ACTION section (below) which has specific information on what is happening in the family's child care case.

This certificate also has each child's authorized child care hours, the maximum child care reimbursement the provider *may be* eligible to receive and monthly family fees, if applicable. This certificate remains in effect until superseded. Please note:

- Several factors may affect the provider's final reimbursement. Please refer to CDA's Program Guidelines for information on reimbursement limitations and policies.
- If the provider charges more than the maximum reimbursement amount shown below, *the parent is responsible for paying the difference.*

**PROVIDER INFORMATION**

Provider:	BUTTERFLY EXAMPLE 123 Founders Lane San Diego, CA 98765-4321	Provider ID #:	11111
Provider Type:	<input checked="" type="checkbox"/> Licensed Family Child Care <input type="checkbox"/> Center <input type="checkbox"/> License-Exempt		

**TYPE OF ACTION**

<input type="checkbox"/> Start of Service	<input checked="" type="checkbox"/> Change in Service or Reimbursement Amount	<input type="checkbox"/> Termination of Service	<input type="checkbox"/> Termination of Service for Delinquent Fees
The children listed have been approved for subsidized child care services.	<input type="checkbox"/> Hours/days <input type="checkbox"/> Family Fee <input type="checkbox"/> Maximum Reimbursement Amount <input type="checkbox"/> Provider Change <input type="checkbox"/> Other:	The last day CDA will reimburse for child care is:	The last day CDA will reimburse for child care is:
Comments:			

**CHILDREN APPROVED FOR CARE**

Child Name: JIM ERECKSON	School: Johnson Elementary	Track: San Diego Unified, Johnson Elementary - 1st-6th, Year Round					
	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
<b>Vacation</b>		8:30AM - 5:00PM	8:30AM - 5:00PM	8:30AM - 5:00PM	8:30AM - 5:00PM	8:30AM - 5:00PM	
<b>School</b>		9:00AM - 11:00AM	9:00AM - 11:00AM	9:00AM - 11:00AM	9:00AM - 11:00AM	9:00AM - 11:00AM	
<b>Maximum Reimbursement Amount</b>	<b>Age</b>	<b>Category (School/Vacation)</b>		<b>Amount (School/Vacation)</b>			
	6+	PTW/FTW		\$0.00/ \$0.00			

**FAMILY FEE**

<b>Monthly Family Fee (if any)</b>	<b>Part Time (PT)</b> - less than 130 hours per month	<b>Full Time (FT)</b> - 130 hours or more per month
Effective Date: 7/1/2023	NA	NA

If you have any questions, please contact your Child Care Eligibility Specialist at (619) 427-4411.